



Big Brothers Big Sisters
of Grand Erie

Organization	Big Brothers Big Sisters of Grand Erie
Job Title	Community Service Worker – 3 Opportunities Available Brant/Brantford (x2), Haldimand/Norfolk (x1)
Reports to	Director of Service Delivery
Job Type	Canada Summer Jobs, 9 weeks @ 30hrs week
Location	Offices located in Paris, ON and Simcoe, ON. BBBSGE has implemented a mobile office structure to best suit the need of our community (work from home or other locations in Grand Erie based on need)

Organization Summary

As Canada's leading child and youth mentoring charity, Big Brothers Big Sisters facilitates life-changing relationships that inspire and empower children and youth to reach their potential, both as individuals and citizens.

Big Brothers Big Sisters of Grand Erie serves Brant, Brantford, Haldimand, Norfolk, Six Nations of the Grand River and Mississaugas of the New Credit. We acknowledge that we are on the traditional territory of the Haudenosaunee, Anishinabee & Neutral peoples.

Position Summary

The successful applicant will work closely with the Mentor/Program Coordinators to ensure efficient delivery and development of mentoring programs in Grand Erie. They will:

- Gain experience with the general operations of a non-profit child/youth services agency
- Be trained on the National Standards, and Agency Policies and Procedures
- Shadow Service Delivery Staff, Director of Service Delivery and CEO according to learning opportunities and appropriateness
- Act as a co-facilitator and administrator of group program(s) (i.e. Go Girls/Game On, The Circle, ALLIES), at a community site
- Observe, and be trained, with the opportunity of practicing, in the entire match lifecycle of parent/child, referred to our programs and the volunteer mentors
- Assist with agency events catered towards the youth we serve
- Act as a project lead on the development of new and modifications to existing programs to better serve the youth in our community
- Various administrative tasks as required in support of agency operations

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Qualifications

- This position is subject to the successful completion of a Vulnerable Sector Police Check.
- Valid Driver's license and access to a vehicle would be beneficial. Mileage reimbursed per policy.
- Funded through Canada Summer Jobs - You must be aged between 15 and 30 and be legally entitled to work in Canada. International students are not eligible.

Interested applicants should submit their resume to granderiehr@bigbrothersbigsisters.ca.

We thank all applicants for their interest, however only candidates selected for an interview will be contacted.

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